

# WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

## ***Our Mission***

*Inspiring Excellence, One Spartan at a Time!*

## ***Our Vision***

*The Wyomissing Area School District aspires to be the **preeminent** public educational institution; as we:*

- *Prepare students to excel in a highly complex global community;*
- *Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;*
- *Attract and retain the best team of administrators and staff; and*
- *Create a culture built on respect, trust and integrity.*

### Board of School Directors

Mrs. Maria C. Ziolkowski, President  
Mr. Ryan S. Redner, Vice President  
Mr. Steven E. Pottieger, Treasurer  
Mrs. Laurie M. Waxler, Asst. Board Secretary  
Mrs. Kathryn K. Harenza  
Mrs. Karen R. McAvoy  
Mr. Christopher M. McCaffrey  
Mrs. Melissa G. Phillips  
Mrs. Terrie A. Taylor

### Non Members

Mr. Mark Boyer, Board Secretary  
Dr. Melissa L. Woodard, Assistant Superintendent

### Ex-Officio Member

Mr. Robert L. Scoboria, Superintendent

## **SCHOOL BOARD MEETING**

Monday, March 22, 2021

Jr./Sr. High School Library

<https://www.youtube.com/user/WyomissingASD>

- I. **Call to Order –Mrs. Maria Ziolkowski, Board President, Presiding**
- II. **Pledge of Allegiance – Mrs. Ziolkowski**
- III. **Announcement of Recording by the Public – Mrs. Ziolkowski**
- IV. **Roll Call – Mr. Boyer**
- V. **Welcome to Visitors & Announcement of Meetings – Mrs. Ziolkowski**
  - Finance/Budget Workshop – March 24, 2021, 4:15 p.m., Community Board Room
  - Committee of the Whole Meeting – April 12, 2021, 4:45 p.m., JSHS Library
  - School Board Business Meeting – April 26, 2021, 6:00 p.m., JSHS Library
- VI. **Committee Reports** – Draft minutes from the month’s Committee of the Whole are posted on the District website.
- VII. **Liaison Reports**
  - A. Berks County Intermediate Unit Board Report – Mrs. Taylor
  - B. Berks Career & Technology Center Board Report – Mr. Pottieger
  - C. Berks EIT Report – Mr. Boyer
  - D. Wyomissing Area Education Foundation – Mr. McCaffrey
  - E. Legislative Report – Mrs. Harenza

**March 22, 2021 Board Meeting**  
**Agenda – Page 2**

F. PTA – Mrs. Phillips

**VIII. Public Comment – Mrs. Ziolkowski**

*Speakers are requested to identify themselves by name and address.*

**IX. Routine Approvals – Mrs. Ziolkowski**

**MOTION**

A. It is recommended that the Board of School Directors approve the following minutes:

- February 22, 2021 School Board Business Meeting Minutes
- March 8, 2021 School Board Business Meeting Minutes

**MOTION**

B. It is recommended that the Board of School Directors accept the Treasurer's Report for February, 2021.

**MOTION**

C. It is recommended that the Board of School Directors approve payment of bills for the month of February, 2021, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Food Service Accounting Check Summary
- 3) Student Activity Accounting Check Summary
- 4) Capital Reserve Check Summary

**X. Superintendent's Report – Mr. Scoboria**

**A. Curriculum and Technology –**

**MOTION**

It is recommended that the Board of School Directors approve the following Curriculum and Technology items:

1. Approve Agreement with BCIU to provide the Pennsylvania Department of Education enhanced Drivers Education Program for WASD students.  
*Background Information: This PDE approved curriculum promotes safe driving habits within requirements of the PA Department of Transportation & PDE, including the opportunity to obtain the PA Driver's License. Students who complete the PDE Enhanced Drivers Education Program under this agreement are eligible to receive a certificate which is recognized by many insurance companies and may result in a discount for the student. Parents who opt to use this service, pay the cost. There is no cost to WASD*

**March 22, 2021 Board Meeting  
Agenda – Page 3**

**B. Finance and Facilities**

**MOTION**

It is recommended that the Board of School Directors approve the following Finance and Facilities items:

1. Approve resolution to temporarily extend the deadline of April 15, 2021 for 32 days to May 17, 2021, for both filing the tax return and paying the tax for the Mercantile/Business Privilege Tax Annual 2020 Final/2021 Estimated Return. *Background Information: The IRS extended the tax return due date to May 17, 2021. This resolution will align our Business Privilege Tax return date with Wyomissing Borough, West Reading Borough, and the Wilson School District.*
2. Approve five-year agreement with Keystone School Bus Services to provide transportation services for 2021-22, 2022-2023, 2023-2024, 2024-2025 and 2025-26 school years. *Background information: the percentage increases of the contract are the following:*

<b>Year</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>
Bus	3%	2.5%	2%	2%	2.25%
Van	3%	2%	2%	2%	2%

3. Approve Settlement Agreement and Release for student ID#301960.
4. Approve budget transfers in the amount of \$430.
5. Approve donation of Monster Matters/Science Explorers by WAEF in the amount of \$3,530 for fourth grade. WAEF will be paying Science Explorers directly for this service.
6. Approve capital reserve purchase of replacement JSHS Band uniforms in the amount of \$23,673.50. *Background Information: Uniforms will be purchased through Stanbury Uniforms, Inc. pricing is in accordance with the COSTAR Contract #360104.*
7. Approve BCTC Budget for 2021-2022. *Background information: Total proposed member share is 3.517%. Wyomissing Area's proportionate share is \$485,072 which is a 4.16% increase over 2020-2021. Special Needs share is \$36,615, which is a proposed member share of 4.054% for 2021-2022.*
8. Establish Class of 2024 Student Activity Account.
9. Close Class of 2020 Student Activity Account.

**March 22, 2021 Board Meeting**  
**Agenda – Page 4**

**C. Personnel and Policy**

**MOTION**

It is recommended that the Board of School Directors approve and ratify the following Personnel and Policy items.

1. Authorizes the Superintendent to assign special sick leave for hourly and administrative employees consistent with the requirements and conditions detailed for professional staff and contained in the Memorandum of Understanding between WASD and WAEA approved on March 8, 2021.
  
2. POSITION GUIDES
  - a. Instructional Coach  
*Background Information: This new position is part of the 2021-22 school year budget plan.*
  
3. RESIGNATIONS/RETIREMENTS
  - a. Professional Staff
    - 1) **Joseph Kollar**, Science Teacher, JSBS, retirement effective the last contracted day of the 2020-21 school year.
    - 2) **Michael Miller**, Art Teacher, WREC and JSBS, retirement effective the last contracted day of the 2020-21 school year.
  - b. Hourly Support Staff
    - 1) **Amy Cruley**, Food Service Worker, WHEC, retirement effective the last working day of the 2020-21 school year.
    - 2) **Shane Haas**, Custodian, WHEC, resignation effective last day worked March 18, 2021.
    - 3) **Tammy Hiebler**, Cafeteria / Recess Monitor, WHEC, resignation effective last working day, March 30, 2021.
    - 4) **Jane Lim**, Attendance Secretary, WHEC, retirement effective the last working day May 3, 2021.
  - c. Athletic Staff
    - 1) **Amanda Bezner**, Varsity Girls' Soccer Assistant Coach, JSBS, resignation effective last day worked November 14, 2020.
    - 2) **Kevin Miller, Jr.** High Boys' Basketball Asst. Coach, JSBS, resignation effective last day worked February 23, 2021.
  
4. REQUEST APPROVAL OF THE LEAVE OF ABSENCES PER ATTACHED
  
5. APPOINTMENTS
  - a. Hourly Support Staff

**March 22, 2021 Board Meeting  
Agenda – Page 5**

- 1) **Beth Rothermel**, Cafeteria / Recess Monitor, WHEC, 3 hours/day at a wage rate of \$10.82/hour, effective March 25, 2021.

*Background Information: This position is being filled due to a resignation.*

b. Athletic Staff

- 1) **Gina Cavorsi**, Varsity Track Assistant Coach, JSJS, at a stipend of \$2,155, effective pending completion of pre-employment paperwork.

*Background Information: This position is being filled due to a resignation.*

- 2) **Paul Heffern, Jr.** High Baseball Assistant Coach, JSJS, at a stipend of \$1,084, ratification effective March 17, 2021.

*Background Information: This position is being filled due to a resignation.*

- 3) **Henry Smychynsky, Jr.** High Baseball Assistant Coach, JSJS, rescind previously approved appointment at applicant’s request.

6. HOURS CHANGE

a. Hourly Support Staff

- 1) **Denise Berndt**, Part-time Instructional Aide – Reading, WHEC, from 5 ½ hours/day to 6 hours/day, no change in wage rate, ratification effective March 22, 2021 through the end of the 2020-21 school year.

*Background Information: This increase in hours per day is temporary in order to meet the needs of all students while accommodating social distancing.*

7. VOLUNTEERS

XI. **Old Business – Mrs. Ziolkowski**

XII. **New Business – Mrs. Ziolkowski**

XIII. **Right to Know Requests – Mrs. Ziolkowski**

RTK Request	Date of Request	Solicitor Fees	Staff Assigned	Staff Hours
None				

XIV. **Updates from Organizations**  
A. WAEA

XV. **Adjournment – Mrs. Ziolkowski**